

Here is more detailed description of the phases and the assignment:

### **1) Preparatory Phase:**

Please, pay attention that this is a pre-course assignment for the participants that will be used in the regional workshop 1.

The aim of the preparatory phase is to identify an area where changes are needed, to find an idea for the Change Project and to make institution/ department and its authorities aware about the project work.

**Pre-Course Assignment:** Each institution will conduct an overall audit or consultation of the opportunities and commitment to change. This commitment will form the background of the Change Project that the participants *will be supported to come back and implement after the regional workshop*.

- The purpose of this assignment is to make both the participants and organisational authorities to be aware of the potential of the university to be an active institution in a national ESD change process;
- The assignment will also indicate steps necessary to strengthen the institution's role in the change process.

### **Assignment FOR THE PARTICIPANTS to do before the Workshop 1:**

With regards to Education for Sustainable Development, please answer the following 3 questions – not more than two A4 sides

1. What is currently working well in our institution?  
How can we make it even better? (Change Project idea)
2. What is not working so well?  
How can we make it work better? (Change Project idea)
3. What role should the university play in implementing these changes?

### **2) The First Regional Workshop (Workshop 1)**

During the workshop, participants will develop a detailed Implementation Plan for their Change Project; a document for dialogue within their institutions and for initial discussions scheduled during the workshop. Participants also will be introduced to a range of practical tools for planning, implementation, monitoring and reporting on the Change Projects

### **3) Intermediate Consolidation Phase**

Participants will focus on adjustments of Implementation Plan of the Change project in close dialogue with the superiors of their respective university institutions / departments. For the second regional workshop of the programme, the team will need to collect appropriate documentation, data and other resources, and make careful preparations for presentation to their colleagues from other countries.

### **4) The Second Regional Workshop (Workshop 2)**

The participants will report on Implementation Plan as well as on steps done towards the initiation of the project. During the workshop the participants will improve on their change projects with support and input from peers, programme coordinators and other regional expertise.