

Slovak University of Agriculture in Nitra



**Rector's order no. 3/2020,
determining the organization and conditions of the
educational process and operation at SUA in Nitra for the
academic year 2020/2021**

Year 2020

In accordance with the publication of the manual of measures for universities and school homes by the Ministry of Education, Science, Research and Sports of the Slovak Republic and with regard to currently valid measures and decisions and taking into account the measures and decisions of the Public Health Office of the Slovak Republic (PHOSR) currently in force I issue this

Order of the Rector

for the organization and conditions of the educational process at SUA in Nitra for the academic year 2020/2021.

1. Teaching in the winter semester of the academic year 2020/2021 begins on **September 21 2020**. The education of **full-time** students will be a combined method, ie students complete 6 weeks of present education and 7 weeks of distance education (see Tables 1 and 2).

Table 1 The course of the educational process at the bachelor's degree level (full-time form)

Year	Semester week												
	1	2	3	4	5	6	7	8	9	10	11	12	13
	21.- 25.9.	28.9.- 2.10.	5.- 9.10.	12.- 16.10.	19.- 23.10.	26.- 30.10.	2.- 6.11.	9.- 13.11.	16.- 20.11.	23.- 27.11	30.11.- 4.12.	7.- 11.12.	14.- 18.12.
I.	P	P	D	D	P	P	D	D	P	P	D	D	D
II.	D	D	P	P	D	D	P	P	D	D	P	P	D
III.	P	P	D	D	P	P	D	D	P	P	D	D	D
IV.	P	P	D	D	P	P	D	D	P	P	D	D	D

Explanations: P - present teaching, D - distance teaching

Table 2 The course of the educational process at the engineering level (full-time form)

Year	Semester week												
	1	2	3	4	5	6	7	8	9	10	11	12	13
	21.- 25.9.	28.9.- 2.10.	5.- 9.10.	12.- 16.10.	19.- 23.10.	26.- 30.10.	2.- 6.11.	9.- 13.11.	16.- 20.11.	23.- 27.11	30.11.- 4.12.	7.- 11.12.	14.- 18.12.
I.	D	D	P	P	D	D	P	P	D	D	P	P	D
II.	P	P	D	D	P	P	D	D	P	P	D	D	D

Explanations: P - present teaching, D - distance teaching

The education of students in the **external form of study** will take place according to the timetable and according to the instructions of the programme guarantor.

The internship of students is provided by the faculties in terms of study plans and according to the instructions of the relevant vice-deans in compliance with epidemiological measures.

Students who are on mobility at the time are advised to return from mobility by 10.9.2020 in order to comply with the 10-day period before the start of the study process.

2. I am setting up a permanent **Monitoring and Coordination Board of the SUA in Nitra**, competencies of which relate to monitoring and evaluation of the epidemiological situation, design and management of measures at SUA faculties and university workplaces.

The name list of the Board is given in Annex no. 1 of this Order.

3. I am setting up a permanent **Monitoring and Coordination Board of the SUA** in Nitra Student dormitories , competencies of which relate to monitoring and evaluation of the epidemiological situation, design and management of measures at SUA accommodation facilities.

The name list of the Board is given in Annex no. 2 of this Order.

4. **I appoint** contact persons for the information service for staff and students concerning the epidemiological situation and the disease of COVID-19 (hereinafter referred to as "University contact person").

Communication in Slovak language:

Ing. Miroslava Cigáňová, Head of the Crisis Management, Health and Safety, Fire Protection and Self-Protection Department, mobile: +421908293784, e-mail: Miroslava.Ciganova@uniag.sk

Communication in English language:

Mgr. Vladislav Valach, International Relations Office, tel.: +421 37 641 5545, e-mail: Vladislav.Valach@uniag.sk

5. I am putting into effect the "traffic light" warning system in monitoring the epidemiological state situation in three levels - green, orange and red.

-The **green phase** represents a situation where the faculty or part of the SUA does not have a person with suspicion for diseases or with confirmed COVID-19 disease.

- The **orange phase** represents a situation where the faculty or part of the SUA has a student or employee with suspected COVID-19 disease.

- The **red phase** contains a list of measures in case of several confirmed cases of COVID-19 of students or staff. If on the premises of the university or faculties, there are also other legal entities (for example service provider for students employees), the relevant department introduces individual measures and phases, etc. in the light of developments in those establishments. The traffic light is used separately on each faculty and university-wide workplace. Its use is managed by Monitoring and Coordination Board of SUA in Nitra based on the evaluation of the epidemiological situation or in accordance with the decisions of the competent authorities (especially PHOSR and other state authorities).

6. I impose the obligation to ensure that all employees of SUA in Nitra are acquainted with the conditions of the organization of the educational process and operation and about the measures in individual phases of the traffic light, which are listed in Annex no. 3 of this Order.

Responsible: deans of faculties, bursar, directors of university-wide workplaces

Deadline: immediate and permanent

7. I impose an obligation to ensure that students are informed about current SUA measures implemented in order to ensure a safe environment and minimize the risk of infection on campus. In the entrance areas of the facilities where the pedagogical process takes place, faculties and university workplaces will publish a notice informing them under what conditions

a student cannot participate in the educational process and how to proceed in a given case (for example, who should be informed and how). Inform about these conditions also on the website, by e-mail and other standardly used communication channels. Process and continuously update the information document.

Responsible: deans of faculties, directors of university-wide workplaces, Crisis Dept. Deadline: immediate and permanent

8. I order all students and employees who will come from Ukraine from 1 September 2020 to register before crossing the border with the Slovak Republic at <http://korona.gov.sk/ehranica> and to prove themselves with a confirmation of registration to members of the police force when crossing borders. Without this confirmation, they will not be able to enter the territory of the Slovak Republic

9. I order all foreign students of SUA including full-time study and mobility programs from risky countries of the European Union and all countries that are not members of the European Union to meet the condition of entering the territory of the Slovak Republic with a negative PCR test not older than 96 hours. At the first entry to the SUA or to the dormitory, they will submit the result of a negative PCR test. A student coming from high-risk countries is also obliged to remain in quarantine isolation reserved in Poľnohospodár dormitory, or in domestic isolation in the case of students not accommodated in the dormitory, and to take the COVID-19 test on the fifth day after arrival at the earliest. Until receiving a negative PCR test for COVID-19, the student is required to remain in quarantine isolation. After receiving a negative test, the student can participate in the teaching process. In case of a positive result, the student proceeds according to the measures of the Regional Public Health Office (RPHO). The regulation of this point 9 applies in full to each repeated arrival of a student in the territory of the Slovak Republic. Faculties and dormitories may tighten the requirement for testing foreign students upon entry, resp. adjust according to their own conditions (contact person for foreign students - Mgr. Valach).

10. Employees who have arrived from high-risk countries are obliged to announce the arrival to the RPHO and subsequently deliver a copy of the notification immediately to the manager of the workplace. The head of the department notifies this fact to the contact person of the university (Ing. Cigáňová). The RPHO will ensure that the employee passes the COVID-19 test on the fifth day after arrival at the earliest. Until receiving a negative RT-PCR test for COVID-19, the employee is required to remain in home isolation (incapacity to work due to quarantine for COVID-19). After completing the home isolation, the employee proves himself / herself to the manager of the workplace with a negative RT-PCR test upon starting work.

If the employee is not able to prove this, the university is obliged to notify the relevant RPHO in Nitra and the employee will be denied access to all areas of the workplace or operation.

11. **I impose** the obligation to ensure that foreign students are informed about the conditions of entry into the territory of the Slovak Republic, possible obligation of domestic isolation in the territory of the Slovak Republic, passing the PCR test, or the need to prove negative results of PCR test when entering the territory of the Slovak Republic according to measures and guidelines, to inform about these conditions on the SUA website, by e-mail and other standardly used communication channels. Process and continuously update the information document.

Responsible: Vice-Rector for Education, International Relations Office, Deans of Faculties
Deadline: immediately and permanently

12. **I order** to ensure the implementation of enrollment of students in the first year of study physically at SUA premises and higher grades online until September 15, 2020. First year students are required to complete the Affidavit through the UIS in the period from 16 September to 18 September 2020. (Annex 5 of the Order). If the student does not complete this affidavit, he/she is prohibited from participating in the educational process. The vice-deans for studies and study departments of the faculties are responsible for ensuring that all students have completed their affidavit.

Responsible: vice-rector for education, director of CIKT, vice-deans of faculties, study departments

Deadline:September 18, 2020

13. ISIC cards for students in the first year of study will be produced at the university rectorate without the presence of students. After their production, they will be handed over to the study departments of individual faculties, while the faculty will ensure the handing over of the ISIC card to the students. The extension of ISIC cards for higher grades will take place at individual faculties, while the faculty will provide the integrators with a room where the extension of cards will take place. In agreement with the integrator, it is necessary to ensure the extension so that the students are divided into small groups.

Responsible: Vice-Rector for Education, Vice-Deans for Studies, Director of CIKT

14. **I order** all university staff and doctoral students to fill in the questionnaire on health status and travel abroad for the last 14 days from 21 September 2020 to 24 September 2020 (Annex No. 4 to this Order). Ensure electronic distribution of questionnaires to all employees who have access to UIS and doctoral students. If the employee does not have access to the UIS, he/she fills in the questionnaire in writing and submits the signed questionnaire to the dean of the relevant faculty, the director of the university-wide department and the bursar in the case of Rector's Office staff. The deans of the faculties, the bursar and the directors of the university-wide workplaces are responsible for the evaluation of the questionnaires and the subsequent involvement of employees in the work process. When concluding new employment relationships with effect from 6 September 2020 until further notice, I order to fill in and evaluate the questionnaire of incoming employees by the personnel department.

Responsible: Vice-Rector for Investment Development, Director of CIKT, Deans of Faculties, Directors of University-wide Workplaces, Head of the Human Resources Department
Deadline: immediate and permanent

15. **I cancel** the organization of events that are not necessary for the activities of the SUA - the ceremonial opening of the academic year, meetings of academic communities, academic ceremonies, etc. In necessary cases, the prior consent of the Rector of the SUA is required for the organization of the event. In the case of their proceedings, it is necessary to follow the instructions of the OPHSR for mass events.

16. **I allow** foreign business trips only in necessary cases to countries that are on the list of less risky countries. I do not allow foreign business trips to risky countries. If the list of less risky countries changes during a business trip abroad and the country becomes risky, the student and

the staff member are obliged to undergo home isolation upon return until they receive a negative RT-PCR test for COVID-19.

17. **I cancel** the education of students of the University of the Third Age in Winter semester 2020/2021. Teaching is being moved to Summer Semester 2020/2021. Lifelong learning courses can be conducted in compliance with all epidemiological and hygiene measures.

18. **I impose** an obligation to ensure thorough cleaning of the premises of faculties and university workplaces as a prevention of the spread of COVID-19 disease according to the guidelines of OPHSR. At least when entering individual buildings, provide facilities for hand disinfection. Increase cleaning and disinfection intervals based on the risk of infection (areas where the transmission of droplet infection is not limited, eg by wearing a face mask: toilets, catering facilities, gyms, showers) and places with a high frequency of people with an increased risk.

Responsible: bursar, managers of faculties

Deadline: immediate and permanent

19. There is still an obligation for students, staff and others to wear a face mask everywhere inside the university. No one with symptoms of respiratory tract infection that may correspond to the known symptoms of COVID-19 should enter the premises of faculties and university workplaces.

Final provisions

1. This order shall enter into force and effect on 04.09.2020.
2. Failure to comply with the provisions of this order will be considered a serious violation of the Study Regulations of the SUA in Nitra or work discipline of employees.

doc. Ing. Klaudia Halászová, PhD.
SUA Rector

Monitoring and coordination board of the SUA in Nitra

The Chairwoman

doc. Ing. Klaudia Halászová, PhD. - Rector

Members

Ing. Zuzana Gálová – Bursar

prof. Ing. Milan Šimko, PhD. - Vice-Rector for Education

doc. RNDr. Ing. Tomáš Tóth, PhD. - Vice-Rector for Investment Development

Ing. Ivan Takáč, PhD. - Vice-Rector for Communication and Practice

Deans

doc. Ing. Peter Ondrišík, PhD. - Faculty of Agrobiology and Food Resources

prof. Ing. Norbert Lukáč, PhD. - Faculty of Biotechnology and Food Science

Dr. h. c. prof. Dr. Ing. Elena Horská - Faculty of Economics and Management

doc. Ing. Oľga Roháčiková, PhD. - Faculty of European Studies and Regional Development

prof. Ing. Dušan Igaz, PhD. - Faculty of Horticulture and Landscape Engineering

prof. Ing. Roman Gálik, PhD. - Faculty of Engineering

Vice-deans for education:

Ing. Ján Gažo, PhD. - Faculty of Agrobiology and Food Resources

doc. Ing. Alica Bobková, PhD. - Faculty of Biotechnology and Food Science

Ing. Iveta Košovská, PhD. - Faculty of Economics and Management

Ing. Žaneta Pauková, PhD. - Faculty of European Studies and Regional Development

doc. Ing. arch. Roberta Štěpánková, PhD. - Faculty of Horticulture and Landscape Engineering

doc. Ing. Ján Kosiba, PhD. - Faculty of Engineering

Vice-deans for foreign relations:

prof. Ing. Radovan Kasarda, PhD.- Faculty of Agrobiology and Food Resources

prof. Ing. Adriana Kolesárová, PhD. - Faculty of Biotechnology and Food Science

doc. Ing. Natália Turčeková, PhD. - Faculty of Economics and Management

prof. JUDr. Anna Bandlerová, PhD. - Faculty of European Studies and Regional Development

Ing. Mária Bihúňová, PhD. - Faculty of Horticulture and Landscape Engineering

Ing. Katarína Kollárová, PhD. - Faculty of Engineering

Head of departments:

Ing. Miroslava Cigáňová - Head of the Crisis Management, Health and Safety, Fire Protection Department and self-protection

Ing. Ivan Záhorský - Head of the Operations Department

Ing. Mária Holovičová, Ph.D. - Head of the University Services Department

Monitoring and Coordination Board of the SUA in Nitra Student dormitories

The Chairman

doc. RNDr. Ing. Tomáš Tóth, PhD. - Vice-Rector for Investment Development

Members

Ing. Ľubica Pastrnáková - Director of student dormitories

Ing. Lucia Pašková - Operator of student dormitory Mladosť

Ing. Ingrid Andrisová – Operator of student dormitory Akademická

Jana Rybianska - operator of student dormitory A. Bernolák and student dormitory Nová Doba

Ing. Miroslava Cigáňová - Head of the Crisis Management, Health and Safety, Fire Protection Department and self-protection

Manual of recommendations of the "traffic light" system at SUA in Nitra

The document is intended to determine the basic operating conditions for the duration of the COVID-19 pandemic and the need to comply with anti-epidemic measures and recommendations. It regulates only those basic operating conditions that differ (or are modified beyond the scope) from the standard conditions resulting from school, hygiene, labor law and other regulations.

Green phase

Basic recommendations

- The Faculty actively informs employees and students about the measures it implements in order to ensure a safe environment and minimize the risk of infection on campus.
- At the entrance doors of the buildings in which the pedagogical process takes place, the faculty publishes a notice stating the conditions under which the student cannot participate in the pedagogical process and how to proceed in a given case (for example, who to inform and in what way). It also informs students about these conditions on its website, by e-mail and other standardly used communication channels.
- The possibility of hand disinfection is ensured, at least when entering individual buildings.
- The content and method of the pedagogical process is chosen so as to ensure the currently valid hygienic - epidemiological guidelines of the PHOSR and/or RPHO.
- Operations of services provided by other entities on the premises of the faculty or university workplace (such as cafeterias, bookstores) are governed by the current regulations of the PHOSR.
- The organization of events that are not necessary for the activities of the SUA is canceled (ceremonial opening of the academic year, assembly of the academic community, academic ceremonies, etc.). In necessary cases, the prior consent of the Rector of the SUA is required for the organization of the event. In the case of their proceedings, the instructions of the PHOSR for mass events shall be followed.

Dean

At the beginning of the academic year:

- Ensure the implementation of student enrollment in a form that minimizes the risk of spreading infection; in the case of the possibility of electronic enrollment, this will be preferred; in the case of the need for personal enrollment of students, it will be implemented with regard to the protection of staff and students from infection (eg individual enrollment at a pre-agreed time).
- Actively warns, especially foreign students, well in advance of the start of education, of the conditions of entry into the territory of the Slovak Republic, possible obligation of domestic isolation in the Slovak Republic, passing the PCR test, or the need to prove negative results of PCR test when entering the Slovak Republic according to measures and guidelines of PHOSR. Dean also informs them about any special conditions required by the faculty in order to ensure a safe academic environment.

- If a student or staff member is suspected of having COVID-19, follow the guidance in this material, **Orange Phase**.

Student

- Wears a face mask everywhere inside the university,
- Adheres to the instructions of the Rector/Dean, which regulate the conditions of operation for the academic year 2020/2021 within the SUA.
- If student is suspected (has isolation recommended by the doctor for symptoms of COVID-19 or prescribed PCR testing) or if COVID-19 is confirmed, student shall immediately inform the faculty via designated contacts (Annex No. 1).

Organization of the pedagogical process

The pedagogical process takes place in the standard mode, but:

- University teachers wear a shield or shield. They keep a distance of at least two meters from the students.
- In case more than 50 people are to take part in the educational activity, it is recommended to ensure that it is used for the physical presence of at most half of the capacity of the lecture room and that there are spacings between students (chessboard seating).
- groups of students who complete individual subjects at the same time and in the same room (list of study groups) records of attendance are kept and the unorganized reassignment of students between individual groups is minimized. If possible, groups of students in individual subjects or in practical teaching (for example, laboratory exercises, seminars, exercises) are the same. Alternatively, an attendance list of physically present students is prepared within the course, enabling, if necessary, to subsequently contact the students (it is recommended to keep it for at least one month).
- Sufficient breaks are provided between the individual hours for ventilation or disinfection of the premises. Ventilation is actively applied before and after each class.
- Students who are suspected of having COVID-19 are not sanctioned for absence from class if it is not possible to complete it remotely and their medical condition allows them to participate remotely.

Faculty measures for COVID-19 infection prevention

The measures should be aimed at the implementation of the recommendations of the PHOSR based on the principle: wear face mask-keep distance-keep your hands clean.

Wear face mask is a measure to limit the spatial distribution of body fluid droplets. This also includes limiting the forced air circulation in the interior. Keep distance is a measure aimed at minimizing personal contacts and limiting group activities, e.g. for student and staff services, introduce ordering to the maximum extent possible instead of waiting in rows. Keep you hands clean is a measure that eliminates the transmission of infection from the contaminated surface to the mucous membranes. In addition to personal hygiene, it is also about cleaning contact surfaces and minimizing points with frequent contact.

It is recommended:

- The student and staff wear a face mask everywhere inside the faculty and university workplaces, except in circumstances specified by the faculty.
- Students, employees and the public follow the operating instructions, internal regulations of the SUA and the measures of the PHOSR.
- Frequent and intensive ventilation is provided in the room where the group of students and staff resides.
- Gloves for normal activities are not necessary, they are needed, for example, in food preparation, waste disposal, disinfection.
- Toilets are equipped with disinfectant soap in the dispenser and disposable paper towels (napkins) for safe drying of hands. It is recommended not to use textile towels and air hand dryers.
- It is recommended not to use fans and air conditioners that are not one-way and equipped with a HEPA filter.
- Toilets are cleaned and disinfected at least twice a day and as needed.
- Cleaning staff must be informed and instructed on the stricter cleaning conditions and the need for continuous cleaning and disinfection of contact surfaces, other surfaces and objects.
- Thorough cleaning of all rooms in which students and staff are located must be performed at least once a day.
- Disinfection of contact surfaces, other surfaces or objects used by a particularly large number of people is carried out at least twice a day and as required (eg door handles, terminal stations, lift buttons, etc.).
- It is recommended to secure the garbage bins so that there is no need for physical contact of the hands with the basket when disposing of waste (eg removing the top cap of the basket, etc.)

Catering and operation services

- Catering and other operations are governed by the current measures of the PHOSR.

If the disease is suspected

- No one with signs of a respiratory infection that may correspond to the known symptoms of COVID-19 (fever, cough, vomiting, diarrhea, sudden loss of taste and smell, any other sign of an acute respiratory infection) should enter the university premises.
- If a student or SUA employee develops symptoms of COVID - 19 during participation in educational activities or a working day, he or she immediately leaves school as soon as possible using a face mask. The student or employee takes further measures according to the instructions of his / her doctor (after a telephone agreement), in case of suspicion of COVID-19 disease he / she informs the SUA about his / her condition in the specified way.

- In the case of a student or employee with a suspected COVID-19 disease, the faculty and university workplaces follow the guidelines of this material, section Orange phase.

Orange phase

Basic recommendations

The orange phase is announced by the chairwoman of the Monitoring and Coordination Board of the SUA after informing it to an individual faculty / part or object of the faculty resp. universities, unless, on the basis of the information available, it is necessary for the SUA as a whole.

The orange phase occurs in the case of a student, a faculty employee or an employee of an operation providing services on the premises of SUA with a suspicion of COVID-19 disease, or in the case of an RPHO regulation. In addition to the current measures of the green phase, its aim is to prepare workplaces, students and employees for a possible red phase. It is therefore recommended to mobilize stocks of personal protective equipment and disinfection measures.

Only the RPHO or the doctor ¹ can mark a student or an employee as a suspect if:

a) RPHO notifies the faculty of a suspected occurrence of the disease of a student or employee:

- The Faculty follows the steps below and waits for the instructions of the RPHO, to which it provides full cooperation;

b) The student or staff member shall notify the faculty upon the decision of the doctor that he or she is suspected of having COVID-19:

- The Faculty immediately contacts the RPHO and informs about the suspicion of the student / employee,
- The Faculty then follows the steps below and waits for the instructions of the RPHO, to which it provides full cooperation.

If the student is suspected of having the disease:

A student with a suspected disease is excluded from present form of teaching until the results of the PCR test or the RPHO guidelines. Close contacts² of the student (eg members of the same study group) are also excluded from present form of teaching. Teaching is continued with the distance method, if the nature of the subject allows it or in an alternative term.

¹ It can also occur if a person with a suspected illness or a positive test result lives in the same household as the student / staff member.

² For the purposes of this document, close contacts are defined in accordance with the measure of the PHOSR as persons who:

- *have had personal contact with a suspected case of COVID-19 within two meters of more than 15 minutes,*
- *have had physical contact with a suspected case of COVID-19,*
- *have been in a closed environment (classroom, meeting room) with a suspected case of COVID-19 for more than 15 minutes,*

If the result of the PCR test is:

- negative, present form of teaching is renewed for all excluded persons. A student with a suspected illness is managed locally by the relevant RPHO (for example, by ordering isolation for the necessary time). Other students and staff are informed of the conditions under which they may return to the present form of teaching (have not experienced symptoms of the disease, have not been in contact with a suspected or confirmed disease, have not been in an area of increased risk of infection in the last two weeks, etc.)
- positive, all excluded persons remain outside the , present form of teaching until the next procedure of the RPHO is determined. If the whole study group / class has not been excluded from , present form of teaching, then the , present form of teaching for the whole study group / class will be interrupted and the next procedure will be agreed with the RPHO.
- if more positive students are confirmed, the red phase is introduced according to the guidelines of this material.

If an illness is suspected in the case of an employee

An employee suspected of having COVID-19 remains at home. Until the results of the PCR test or the guidelines of the RPHO, the workplace will exclude from the physical presence its close contacts (for example, students who were in close contact with him/her and colleagues with a common work room). In the case of exclusion of employees as close contacts, the employee will be registered with an obstacle to work on the side of the employer. If he/she is a university teacher and his/hers state of health allows it, he/she continues to teach by distance method during isolation.

If a person with a suspected disease is subjected to a PCR test and the result is:

- Negative, excluded close contacts return to the work process. An employee with a suspected illness follows the instructions of his doctor and the RPHO, who decide on the employee's return to work;
- positive, informs the employer, the situation is further managed by the locally relevant RPHO and the transition to the red phase according to the guidelines of this material.

In the case of an employee of a catering facility, the facility shall be closed until the next procedure of the locally competent RPHO is determined.

Organization of the pedagogical process

- Lectures are available to students in the present form of teaching and distance method (except for excluded persons and activities provided by excluded persons, these are carried out only as a distance or in an alternate term).

- Practical teaching (laboratory exercises, seminars, exercises, practice, etc.) takes place in a combined method; if their nature allows for preventively excluded students, they will be provided by distance learning.

Measures to prevent COVID-19

Beyond the green phase measures:

If present form of teaching takes place, then beyond the previous phase, the following applies:

- The staff member wears a face mask or protective shield when performing the pedagogical process and keeps a distance of at least two meters from the students.
- Toilets are cleaned and disinfected at least three times a day and as needed.
- Thorough cleaning of all rooms in which students and school staff are located must be performed at least twice a day.
- Disinfection of contact surfaces, other surfaces or objects used by a particularly large number of people must be carried out at least three times a day and as required (eg door handles).
- Further guidelines and measures issued by the Chairwoman of the SUA Monitoring and Coordination Board are being implemented.

Red phase

Basic recommendations

The red phase occurs with more than two confirmed COVID-19 positive cases without an epidemiological link between students and / or faculty and / or university staff. The red phase is announced by the Chairwoman of the Monitoring and Coordination Board of SUA after informing it to an individual faculty / part or object of the faculty resp. university, unless, on the basis of the information available, it is necessary for the SUA as a whole.

In addition to the green and orange phase measures, the following apply:

In the case of a confirmed student

- If two or more cases of positive students are confirmed, the closure of the faculty / building in question will be considered.
- It is recommended to interrupt teaching in groups / classes of positive students and to exclude their close contacts from the teaching process. Proceed according to the guidelines of the RPHO. Disinfection will be performed at SUA according to the currently valid guidelines of PHOSR in the premises where COVID-19 positive students stayed for 48 hours before sampling for PCR test.
- If any of the persons excluded from the pedagogical process show COVID-19 symptoms during the time of closing the building, the doctor in question manages it.

- At the end of the RPHO investigation, the faculty / building returns to the green phase, unless the recommendations and instructions of the RPHO indicate the need to keep the red or orange phase.

In the case of a confirmed employee

- If the employee's illness is confirmed, persons in close contact with the employee will be excluded from the pedagogical / work process. Proceed according to the guidelines of the RPHO. Disinfection will be carried out at the workplace in accordance with the currently valid guidelines of the PHOSR in the premises where COVID-19 positive employees stayed for 48 hours before taking the sample for the PCR test.
- If any of the employees' direct contacts show COVID-19 symptoms during the time the facility is closed, they are managed by their doctor. The contact person of the university and the dean of the faculty are informed about the situation.

Organization of the pedagogical process

Present form of teaching is interrupted in groups of students in which COVID-19 has been confirmed. Premises in which they have been trained shall be excluded from use until disinfection. In this case, teaching takes place only by the distance method, subjects for which this is not possible will take place in alternative terms. The faculty will decide on the renewal of present form of education after considering the current hygienic-epidemiological situation and possible consultation with the RPHO.

**Medical questionnaire and statement of the employee and the doctoral student before the beginning of the teaching in the academic year 2020/2021
(COVID-19 disease caused by coronavirus SARS-CoV-2)**

Name and surname of the employee:	
Address:	
Telephone number:	

Reason for using this questionnaire:

The questionnaire is important in terms of monitoring the health of the employee, in connection with the beginning of the academic year 2020/2021 during the pandemic Covid-19, respectively. coronavirus SARS-CoV-2. It is important that the university is a safe place for staff and students.

The questionnaire is filled in by each employee

I declare that I traveled from 7.9 to 20.9. 2020³ outside the Slovak Republic:	
YES	NO
I declare that I have participated in the mass event within the given deadline:	
YES	NO

If you answered "YES" to any of the above questions, you are obliged to monitor your health, the health of people living in the same household and other close people with whom you are in frequent contact.

In case of symptoms (rhinitis, cough, body temperature above 37 ° C, loss of smell and taste, diarrhea, headache) of you or people living in the same household and other close people, you must contact your doctor immediately and proceed in accordance with his/hers recommendations and not to enter the university premises until a time determined by the relevant doctor.

I further declare that I am not showing signs of an acute illness, that neither the Regional Office of Public Health of the Slovak Republic nor the general health care doctor has ordered me a quarantine measure (quarantine, increased health supervision or medical supervision). I do not know that I, my family or other people living with me in the household, as well as other close people, have come into contact with people who have contracted a communicable disease (eg COVID- 19, diarrhea, viral hepatitis, meningitis, fever with rash).

Employee signature:	(if the questionnaire is filled in electronically, the signature is replaced by recording a confirmation of consent with its completion in the form based on the entry of access rights of the employee)
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³ Indicate the interval of two weeks before the start of the educational process in the winter semester 2020/2021.

Affidavit of the student about the state of health and travel abroad when enrolling for study

Undersigned student

Name and surname of the student:	
Date of birth:	
Permanent residence:	
Telephone number:	

I declare,

1. that I do not show any symptoms of a viral infectious disease in the last 14 days (eg fever, cough, difficulty breathing, muscle pain, headache, tiredness, malaise, sudden loss of taste and / or smell, etc.),
2. I am unaware that I have come in contact in the last 14 days with a person who has been diagnosed with COVID-19 or is suspected of having COVID-19,
3. that in the last 14 days I have not visited a country which, in accordance with the current measure of the Public Health Office of the Slovak Republic, is marked as risky,
4. that in the last 14 days I have attended mass events with more than 100 people or events with international participation,

YES	NO
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If you circled YES in point 4, you are obliged to monitor your state of health, the state of health of people living in the same household and other close persons with whom you are in frequent contact.

5. I have no obligation and I have not had to remain in domestic isolation (quarantine) for the last 14 days.

Furthermore, I declare on that in order to maintain public health in the coming period I will behave responsibly, refrain from risky activities, limit travel as much as possible (even within the Slovak Republic) and follow the operating instructions of the university and its departments published on the websites and / or on its premises.

I am aware of the legal consequences if this statement is not true.

Date:		Student signature:	
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